

NEW APPLICANTS ONLY

(including applicants who have been Anatomy ATAs)

STUDENT HOURLY TEACHING ASSISTANT UNDERGRADUATE BIOLOGY

APPLICATION

The Undergraduate Biology Program needs student hourly teaching assistants in various laboratory courses, and to assist professors with lecture courses.

DUTIES: Will vary from course to course, but the teaching assistant (TA) can expect to assist a professor or graduate teaching assistant with all aspects of the course, including preparation of materials, presentation to the class, proctoring of examinations, and grading of lab reports and quizzes.

TIME REQUIRED: 8 - 16 hours/week, depending on the course and number of sections.

ELIGIBILITY:

- 1) biology or related science (e.g. chemistry) major
- 2) at least Junior or Senior status (required for most positions)
- 3) Overall GPA of 3.25 preferred
- 4) Grade of A or B in biology courses

APPLICATION: An application for an UTA must include:

- 1) On-line application form on the KU Job Site (**applications will not be considered until this form has been completed**). The position is listed at: <https://jobs.ku.edu> as a student hourly teaching assistant under Undergraduate Biology Program; it is open for application any time during the Fall and Spring semesters.
- 2) Completed Undergraduate Biology application (attached).
- 3) A current Advising Report.
- 4) Two recommendation forms (one must be from a KU faculty member, instructor, or GTA).

Direct questions concerning the positions to: Kandi Proudfoot (785-864-5882; kmwhite@ku.edu).

You can send your application materials electronically to Kandi Proudfoot at kmwhite@ku.edu

or

Mail or deliver your application to:

Kandi Proudfoot, Business Manager
Undergraduate Biology Program, 2045 Haworth Hall
1200 Sunnyside Avenue, Lawrence, KS 66045-7534