

# **NEW APPLICANTS ONLY**

*(including applicants who have been Anatomy ATAs)*

## **STUDENT HOURLY TEACHING ASSISTANT UNDERGRADUATE BIOLOGY**

### **APPLICATION**

The Undergraduate Biology Program needs student hourly teaching assistants in various laboratory courses, and to assist professors with lecture courses.

**DUTIES:** Will vary from course to course, but the teaching assistant (TA) can expect to assist a professor or graduate teaching assistant with all aspects of the course, including preparation of materials, presentation to the class, proctoring of examinations, and grading of lab reports and quizzes.

**TIME REQUIRED:** 8 - 16 hours/week, depending on the course and number of sections.

**ELIGIBILITY:**

- 1) biology or related science (e.g. chemistry) major
- 2) at least Junior or Senior status (required for most positions)
- 3) Overall GPA of 3.25 preferred
- 4) Grade of A or B in biology courses

**APPLICATION:** An application for an TA must include:

- 1) On-line application form on the KU Job Site (**applications will not be considered until this form has been completed**). The position is listed at: <https://jobs.ku.edu> as a student hourly teaching assistant under Undergraduate Biology Program; it is open for application any time during the Fall and Spring semesters.
- 2) Completed Undergraduate Biology application (attached).
- 3) A current ARTS form.
- 4) Two recommendation forms (one must be from a KU faculty member, instructor, or GTA).

Direct questions concerning the positions to: Kandi White (785-864-5882; [kmwhite@ku.edu](mailto:kmwhite@ku.edu)).

*Mail or deliver your application to:*

Kandi White, Business Manager

Undergraduate Biology Program, 2045 Haworth Hall

(mailing address: Undergraduate Biology Program, 1200 Sunnyside Avenue, Lawrence, KS 66045-7534)